

## AUTHORIZATION

I certify that I took the photograph(s) that accompany this Authorization or that I have personal knowledge that the photograph(s) that accompany this Authorization were created before 1923.

I permanently give to the City of Medina, Ohio (which includes but is not limited to the Medina Bicentennial Celebration Committee) (“City”) free of charge the non-exclusive right to create, publish and distribute materials which may include, incorporate or make use of the photograph(s) that accompany this Authorization. The City may produce materials that include the photograph(s) that accompany this Authorization in any and all forms and may copy, publish, transmit, display, perform and distribute these materials.

I grant the City the right to use my name and/or likeness in a Bicentennial publication of the City or an advertisement for that publication related to, concerning, or describing the photograph(s) that accompany this Authorization.

**Description of photograph(s) that accompany this Authorization: One Authorization Form may be submitted for multiple photos but each photo must include separate information as to location, date taken and description.**

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**Location of the photo and date taken.**

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\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

Accepted by the City:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Photos and Authorization forms may be submitted at [medina200@medinaoh.org](mailto:medina200@medinaoh.org).**

## **Photo guidelines:**

We have funding to produce 100 copies in hardback and 500 in soft cover for a high quality book, coffee table size. We plan to donate multiple hard copies to every Medina County library, including Wadsworth, a copy to each historical society in the county and a copy to solid businesses and organizations which can be predicted to possibly be active in some form 50 years from now. Copies will also be sent to the National Archives, the Library of Congress and the Ohio History Connection (fka the Ohio Historical Society). A huge “Thank You!” to the Stephenson Foundation for the funding of this community project.

**We hope to capture what makes Medina Medina as it is in 2018. The goal is to produce a visual record of our town as it is today which will provide future residents a window into their community’s past.**

Images could be created from a wide variety of areas including: Neighborhoods, Family fun, Businesses, Industrial areas, Internal images of production facilities, Night life, Events, Sports, Churches, the County Fair, People, Architectural features, Images defining our Quality of Life, Out of the way corners and the remaining Wild Places.

Above is a representative list; creativity is encouraged.

All photographers will be asked to submit photos with a photo release form. All photos are due by December 15, 2018.

Photos will be collected and organized throughout this year. To the degree possible, every photo should be **captioned** so it is clear what those future folks are seeing. All photos will be kept and retained in a secure location such as the library’s History Room for future reference.

A committee will select photos for inclusion in the book. We anticipate the actual book would be available in April of 2019.

## **Photo Standards:**

The required photo format is **JPG**. Photos must be **at least 300 dpi**. Individual photos should be kept below 4MGBs.

Both landscape & portrait formats are acceptable for the book.

We anticipate that this will primarily be a book of color photographs. If an image cries out for black and white, please feel free to submit it.

At this time, the book size is planned to be 9” by 12” so please keep that in mind when framing shots.